

Office of the Illinois State Treasurer
Michael Frerichs

Sole Source Procurement Notice

Amendment to
Heating, Ventilation and Air Conditioning Repair Services Agreement

Henson Robinson Company

March 1, 2022

I. Introduction

The Office of the Illinois State Treasurer (the “Treasurer”) is issuing this Sole Source Procurement Notice pursuant to Section 1400.2025 of the Treasurer’s Procurement Rules (the “Rules”), 44 ILAC 1400.2025(e).

The Treasurer owns the Marine Bank Building located at One East Old State Capitol Plaza, Springfield, Illinois (“Building”). The Treasurer seeks to retain a vendor to provide controls for the Building’s heating, ventilation and air conditioning (“HVAC”) system.

The Treasurer received no bids in response to its August 31, 2021 Invitation for Bid Heating, Ventilation and Air Conditioning Repair Services, #370-800-21-015 (“IFB”). Thereafter, the Treasurer entered into a sole source contract directly with Henson Robinson Company (“HRC”) to ensure the effective and timely completion of any as-needed repairs and the ongoing safe and optimal operation of the Marine Bank Building, which included the replacement of boilers at the Building.

Now, although the IFB as well as the initial Sole Source Procurement Notice dated October 4, 2021 for the HRC contract contemplated any required HVAC repairs, in the interest of transparency the Treasurer hereby provides notice of its intent to amend that contract to include new HVAC controls.

II. Chief Procurement Officer

The Chief Procurement Office who will perform this Sole Source Procurement is:

Mr. Christopher M. Flynn
Chief Procurement Officer
Illinois State Treasurer's Office
One East Old State Capitol Plaza
Springfield, Illinois 62701
Phone: (217) 208-2001
E-mail Address: cflynn@illinoistreasurer.gov

III. Name of Proposed Sole Source Vendor

Henson Robinson Company
3550 Great Northern Ave.
Springfield, IL 62711

IV. Brief Description of What Vendor Will Do or Provide

The Treasurer wishes to utilize HRC to install Direct Digital Controls.

V. Contract Price

The Treasurer will compensate HRC an estimated \$370,283.00 for the replacement of controls.

The above compensation includes the prevailing basic wage rate; fringe benefits (Health and Welfare, pension or others) which shall also include all employer expenses for FICA, Workers' Compensation, Liability Insurance, Unemployment Insurance and any other city, State or federal requirements regarding employees. The above rates also include all costs and expenses for trucks and/or vehicles, tools and equipment associated with trade, travel, pick-up and delivery of materials, estimating, call-backs, supervision, administrative, overhead and profit.

HRC will comply with all requirements of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 et seq. and the prevailing wage requirements of the Illinois Procurement Code, 30 ILCS 500/25-60, including but not limited to, all wage requirements and notice and record keeping duties.

VI. Reason Why HRC was Determined to be the Sole Economically Feasible Source

This is appropriate under Section 1400.2025 of the Treasurer's Procurement Rules, 44 ILAC 1400.2025(b)(1), (b)(12) and (c). This is simply an addition to an existing contract for HVAC services at the Building. Further, compatibility of service is a paramount consideration because Henson Robinson Company has already and quite recently been on-site providing related services through the recent overall renovation of the Marine Bank Building, has continued to provide related services under the contract outlined in Section I of this Notice including the recent replacement of the Building's boilers, and therefore has specific experience with the Building's HVAC system. Finally, recall that the Treasurer also issued the IFB mentioned in Section I of this Sole Source Procurement Notice for HVAC services, and the Treasurer received no responses.